



**CETUSA**  
Council for Educational Travel, USA

## **Trainee/Internship Program Offer**

### **(11051) Rooms Division Program – Richmond, VA**



**Program Duration:** 12 months

**Compensation:** \$15.00-\$17.00 per hour

**Housing:** not provided

**Number of Position Offered:** 1

#### **Host Company Description:**

Located just south of the U.S. Capitol, this hotel in downtown Richmond celebrates the area's natural beauty keeping the James River central to its theme. Featuring an onsite restaurant and bar, guests can stay and dine, or head out on the town to visit Carytown or take a stroll in James River Park. The property also offers a complimentary shuttle service going to and from nearby attractions.

#### **Position Description:**

- Learn all aspects of the rooms division operations
- Assist in the front-of-house and back-of-house duties
- Learn room inspection, quality control, employee scheduling, and inventory management
- Advance management skills and supervisory duties

#### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Advanced English is required
- Ability to work as part of a team with strong communication skills

#### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title