



CETUSA
Council for Educational Travel, USA

Trainee/Internship Program Offer

(10967) Accounting Program – Houston, TX



Program Duration: 18 months
Compensation: \$22.00 per hour
Hours: 32-40 hours per week
Housing: Not Provided
Number of Position Offered: 1

Host Company Description:

The host company is a key player in logistics and supply chain solutions. Their office specializes in air and sea freight, contract logistics, and integrated supply chain management. The facility serves various industries, including oil and gas, aerospace, and pharmaceuticals. Their strategic location near major transportation hubs enhances connectivity and supports both local and international trade.

Program Description:

- Generating, distributing, and maintaining operational reports; assuring the paperwork is correct, implemented properly and promptly
- Updating financial statements, maintaining accounts receivable and accounts payable, and preparing financial reports
- Recording purchases and check disbursements
- Customer service- interact with and provide support to customers

Applicant Qualifications:

- To apply for the **Trainee** program, applicants must hold **Business / Accounting** degrees and have at least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years in this field
- Applicant must speak advanced English, with a strong understanding of English accounting terminology.
- Adept with accounting tools
- Strong verbal, written, and communications skills required.

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title