



## **Trainee/Internship Program Offer**

### **(10734) Data Analyst Program – New York, NY**



**Program Duration:** 12 - 18 months

**Compensation:** \$16.00 per hour

**Housing:** not provided

**Number of Position Offered:** 1

#### **Host Company Description:**

This investment and finance firm located in New York City provides financial advice and investor relations to a variety of different companies, both local and international. With senior partners with over 30 years of experience in the industry, they provide services and expertise with a great understanding of the financial industry.

#### **Program Description:**

- Consolidate monthly saleable forecasts with related analysis.
- Gather & standardize quantitative information from Sales and Retailer reports and identify trends
- Monthly Forecast Accuracy: Report results and provide possible root cause on inaccuracies.
- Conduct regular business and performance reviews related to retailer inventory and opportunity based on weeks of supply and point of sales trends.
- Assist Sales Managers in reconciling and tracking commitments against SAP monthly.
- Support Sales and Trade Marketing and attend weekly meetings as needed or desired for ongoing development.

#### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **business administration / finance** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **business administration / finance** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years in this field
- Excellent English & general understanding of investment industry
- Strong analytical skills with the ability to see issues and resolve them effectively
- Strong Microsoft Excel skills with ability to learn other software quickly

#### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title