



CETUSA
Council for Educational Travel, USA

Trainee/Internship Program Offer

(10857) Front Office Program – Las Vegas, NV



Program Duration: 12 months
Compensation: \$16.50 per hour
Housing: not provided
Number of Position Offered: 2

Host Company Description:

Near the Las Vegas Strip, this hotel is minutes away from world renowned attractions, including casinos, venues, restaurants, shopping and more. The hotel itself offers comfortable stays, a variety of dining options, a wellness center, and conference space, providing guests a relaxing stay in the vibrant city.

Position Description:

- Learn all aspects of front office operations, reservation system, guest registration process
- Learn hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR a be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years of professional experience in this field
- Applicants must speak **ADVANCED ENGLISH**, have a positive attitude and the ability to communicate with clients and hotel associates

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title