



**CETUSA**  
Council for Educational Travel, USA

## **Trainee/Internship Program Offer**

### **(10449) Front Office Program – Tampa, FL**



**Program Duration:** 12 months  
**Compensation:** \$15.00 per hour  
**Housing:** 30-day temporary stay upon arrival  
**Number of Position Offered:** 2

#### **Host Company Description:**

Situated in downtown Tampa, this hotel has its finger on the pulse of the city. With many attractions nearby, shopping, dinner at the hotel's rooftop restaurant, and catching a football game can be fit into one night. With a modern and sleek design, the hotel offers contemporary stays and city-inspired menus that are bound to help guests relax and enjoy Tampa.

#### **Position Description:**

- Gain skills in all aspects of front office operations, reservation system, guest registration process
- Practice hotel and brand guest service standards
- Learn how to upsell guest rooms and promoting hotel services
- Advance management skills and supervisory duties

#### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be **hospitality or tourism management** undergraduate/graduate students OR be recent graduates who begin program within 12 months of the graduation date
- To apply for the **Trainee** program, applicants must hold **hospitality or tourism management** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals with 5 or more years of professional experience in this field
- Applicants must speak **ADVANCED ENGLISH**, have a positive attitude, and the ability to communicate with clients and hotel associates

#### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title