



Trainee/Internship Program Offer

(10588) Finance and Investor Relations Program – New York, NY



Start Date: November–December 2021

Program Duration: 12–18 months

Compensation: \$15 per hour

Housing: Not Provided

Number of Position Offered: 1

Host Company Description:

This investment and finance firm located in New York City provides financial advice and investor relations to a variety of different companies, both local and international. With senior partners with over 30 years of experience in the industry, they provide services and expertise with a great understanding of the financial industry.

Program Description:

- Perform competitive analysis for publicly held companies
- Create presentations and communication materials for conferences
- Develop new business by researching prospective clients and industries
- Work alongside senior management to maintain and find new business
- Assist with quarterly financial results

Applicant Qualifications:

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **business administration / finance** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **business administration / finance** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years in this field
- **Excellent English skills**
- General understanding of investment industry and common strategies and practices
- Strong analytical skills with the ability to see issues and resolve them effectively
- Strong Microsoft Excel skills with ability to learn other software quickly

How to Apply:

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title