



**CETUSA**  
Council for Educational Travel, USA

## **Trainee/Internship Program Offer**

### **(10562) Accounting Program – New York, NY**



**Start Date:** September 1, 2021  
**Program Duration:** 12–18 months  
**Compensation:** \$15 per hour  
**Housing:** None provided  
**Number of Position Offered:** 1

#### **Host Company Description:**

With over 12 locations around New York, the host company aims to change the café industry. Delicious pastries, sandwiches, and beverages are always on the menu at this café. Keeping quality and taste at the forefront, they also strive to keep prices affordable—for this café brand, high quality does not mean high prices. They are seeking a talented accounting intern to join their team who is eager to enhance their skills in the field.

#### **Program Description:**

The financial analyst is responsible for financial accuracy, timely reporting, and operational reports.

##### Financial functions include:

- Preparation and monitoring operating budget
- Financial forecasting and analysis
- Creating and reviewing cost models
- Monthly reporting.

#### **Applicant Qualifications:**

- To apply for the **Internship** program, applicants must be full-time university students with academic focus in **Business / Accounting** studies OR have graduated less than 12 months from the internship begin date.
- To apply for the **Trainee** program, applicants must hold **Business / Accounting** degrees and have least 1 year of professional work experience related to the degree, OR be career professionals of 5 or more years of professional experience in this field
- Excellent English skills with excellent interpersonal and communication skills.
- Minimum of 1 year related experience required.
- Must be detail oriented
- Strong proficiency with EXCEL, accounting, and reporting skills required
- Must be a self-starter with discretion and confidentiality
- Must be able to work independently and quickly adapt to changing priorities

#### **How to Apply:**

1. Submit a professional resume with a professional photograph
2. Indicate availability dates (start and end dates)
3. Indicate this offer number and title